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Government of Jammu  
& Kashmir

**J&K STATE POWER DEVELOPMENT CORPORATION LTD.**

**OFFICE OF THE GENERAL MANAGER ESTATES SPECIAL SUB  
DIVISION JKSPDC**

**ASHOK NAGAR, SATWARI JAMMU**

**PHONE NO. 0191-2459539 E-MAIL: [xenejjkspdc@gmail.com](mailto:xenejjkspdc@gmail.com)**

**SHORT NOTICE INVITING TENDER**

**E-NIT NO: 01 of 2020-21**

For and on behalf of Managing Director J&K UT, Power Development Corporation, Ashok Nagar, Satwari, Jammu e-tenders are invited from reputed security service providers/agencies having minimum three years working experience in J&K and shall be able to provide armed and unarmed security guards at Corporate Office, Ashok Nagar, Satwari, Jammu as per the following requirements:

S. No.	Name of work	Tender Value	Earnest Money deposit (in Rs.)	Cost of tender document (in Rs.)	Last date and time of submission of bids
1	Providing of Security Guards (Armed / Unarmed) for watch & word of Corporate Office JKSPDC at Ashok Nagar Satwari Jammu	11.00 lakh	22000.00	1000.00	Upto 1800 hours on 11-07-2020

The tender document consisting of Format for quoting rates, eligibility criteria, conditions of contract and other details can be downloaded from official website [www.jktender.gov.in](http://www.jktender.gov.in) as per schedule given below:

1	Date of Issue of Tender Notice	29-06-2020
2	Period of downloading of bidding documents	From 30-06-2020 to 09-07-2020 upto 1800 hrs
3	Date of submission of Tender	01-07-2020 from 1000 Hrs
4	Late date of submission of tender	11-07-2020 upto 1600 hrs
5	Date & time of opening of Technical Bids (Online).	13-07-2020 at 1400 Hrs
6	Date & time of opening of Financial Bids (online).	15-07-2020 at 1200 Hrs

**Submission of Tender**

Tender shall be submitted in ~~single~~ <sup>Two</sup> cover and it shall contain:-

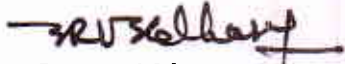


- EMD in shape of CDR / FDR / DD issued by any Nationalized Bank pledged to General Manager (Accounts) JKSPDC payable at Jammu (Scanned copy).
- Cost of tender document in form of demand draft pledged to General Manager (Accounts) JKSPDC payable at Jammu (Scanned copy), (Non-Refundable).

- c. Affidavit for sale proprietorship, proprietorship deed and power of attorney duly notarized and registered.
- d. The certificates & documents in support of essential qualification duly self-attested.

**Terms & Conditions:-**

1. The tender is to be submitted in a sealed envelope super scribed tender for security services and addressed to General Manager (Estates), JKSPDC, Corporate Office, Ashok Nagar, Satwari, Jammu. The name of the bidder should be clearly mentioned on the envelope.
2. The rates quoted for each category of the security personal shall include the following:
  - (a). Uniform including boots.
  - (b). Boarding and lodging required at site.
  - (c). Transport required from boarding site to work / deployment site.
  - (d). All taxes, insurance charges and any other charges if applicable.
  - (e). The statutory deductions, if any like PF/Insurance/ESI/EDLI/Administrative charges or any other deductions imposed by the Govt. from time to time.
3. The rates offered shall be valid for two years.
4. The requirements of security personnel as reflected above may go up and down depending upon the requirement.
5. The rates offered shall be per person per shift of 12 hours.
6. The rates offered shall be inclusive of any replacement charges and nothing extra shall be paid on this account.
7. The security agency shall get the antecedents of the security staff deployed verified by the concerned police authorities.
8. Any loss of property occurring due to the negligence security staff shall have to be borne by the security agency.
9. Payment shall be made within a week of next month after submission of bill & consequent verification by the officer incharge on the basis of actual days attended by the security staff.
10. Any security staff personnel found to be involved in indiscipline / unlawful activity shall have to be replaced.
11. Rates for various categories of ex-servicemen and non-ex-servicemen shall be quoted separately as per the format.
12. If during the currency of the contract the agency intends to change the security guard at any site, the same shall be communicated to the owner in advance for approval. No change in deployment of security guard shall be made without the approval of the owner.

No:- ESSDJ/93  
Dated:- 27-06-2020

  
General Manager  
Estates Special Sub Division,  
JKSPDC Jammu   
 REC