


## CIRCULAR

### **SUBJECT: REGISTRATION FOR AADHAAR BASED BIOMETRIC ATTENDANCE (BAS)**

In order to register divisions/subdivisions/units of JKSPDC in AEBAS (Aadhaar Enabled Biometric Attendance System) on attendance portal and to assign office locations and biometric admins, it is impressed upon all office incharges to fill the BAS unit registration form available in downloads section on [jkspdc.nic.in](http://jkspdc.nic.in) and send the same to JKSPDC, IT Cell on [it\\_mgmt@jkspdc.com](mailto:it_mgmt@jkspdc.com) for inclusion of the respective units in the biometric system. The detailed instructions to biometric admins for registration of units as well as to employees for self registration in the BAS, is already published on our official website [jkspdc.nic.in](http://jkspdc.nic.in).

All Chief Engineers/CPEs/SEs/CP&AOs/divisions/subdivisions should email BAS Unit registration form to [it\\_mgmt@jkspdc.com](mailto:it_mgmt@jkspdc.com) by or before 8<sup>th</sup> August 2018 from their official email ids.

  
(Des Raj Bhagat)

Administrative Officer  
JKSPDC

No:JKSPDC/ADM/4184-4206

Dated: 02-08-2017

JAMMU AND KASHMIR STATE POWER  
DEVELOPMENT CORPORATION LIMITED

(A Government of J&K Enterprise)

Regd. Office : Exhibition Ground, Srinagar - 190009

Ph. : 0194-2483783 Fax : 01924-2451665

Camp Office : Ashok Nagar, Satwari, Jammu - 180004

Ph. : 0191-2430548/24309039 Fax : 0191-2435403

CIN : U40101JK199955GC001418 Website : [www.jkspdc.nic.in](http://www.jkspdc.nic.in)

MF